**Meeting 6: February 7, 2017; Papa J’s**

1. **Call to Order – 6:00-6:10**
   1. Any Introductions
2. **President’s Report – 6:10-6:20** 
   1. Long-Term Strategic Goals, 2015-2018
      1. Increase Active Membership by 50%
      2. Add a technical component to four General Body Meetings
      3. Establish a year-long recurring outreach program in a local school
   2. Event Recap
      1. ERYMC Recap (1/20-1/21) - Erin, Emily, & Lou attended for YMF (Sonya & Karen attended WSBL)
   3. Loose Ends from Last Year(s)
      1. Operations Manual – Have most of the sections, Camping and Social are still outstanding, please send in! – Linda & Sonya to continue to champion
      2. Past Events – fill out the Event Summary form and send to Lou, Sonya, and Nicholle.
   4. Nominations being accepted for new board members: President-Elect (3 year term), Secretary (1 year term), & Treasurer (1 year term). If you are interested and want more information reach out to Lou or the current person holding the position. Nominees will be presented at the March GBM.
3. **Section Update** 
   1. Next Board of Direction Meeting on Thursday, March 3, 2017
      1. E-Week Awards Dinner Banquet-1/18/17 Keynote Speaker: David Todd
      2. Dream Big Premiere at Science Center 2/17
      3. Pittsburgh Section 100 year Anniversary Gala Celebration - Looking for interested individuals to volunteer to help with Organizing Committee, contact Angela Mayer at [angela.mayer@williams.com](mailto:angela.mayer@williams.com)
   2. Institute events
   3. GI Dinner: New Baltimore Landslide. Thursday 2/23/2017 at Gaetano’s
   4. GI/DFI Joint Meeting: Women in Engineering. Thursday 3/23/2017 at ESWP
   5. EWB - 2 Projects
      1. Ecuador Project
      2. Haiti Project
4. Check out the blog! [www.asce-pgh.org](http://www.asce-pgh.org) – News & Events – Blog
5. **Past President’s Report – 6:20-6:25** 
   1. CYM awards have been submitted
6. **President Elect’s Report – 6:25-6:30** 
   1. LDI Update
   2. Blog articles needed
7. **Treasurer’s Report – 6:30-6:40** 
   1. Current YMF Balance: $3,806.37
      1. Outstanding Items: $150 for CANstruction registration
   2. Balance one year ago: $3,008.46
8. **Secretary’s Report – 6:40-6:45**
   1. Emails – Open rate and trends
      1. January – February 2017 = 30.6% open rate
      2. Industry average open rate is 19.74%
   2. Upcoming Meeting Locations:
      1. 3/7/17: TBD (ACF's Environmental - GI-LID Stormwater Suite is going to be held at Rolands on this date) – Any suggestions?
      2. 4/4/17: Roasted in Lawrenceville
9. **Committee Reports – 6:45-8:00**
   1. Student Affairs
      1. Pitt:
      2. CMU: Resume review (similar to what we did for Pitt) - If you volunteered please send students your feedback!
      3. Geneva: Event summaries: Bridge tour on March 25, with talk Mount Washington, by John Nedley
      4. UPJ: Event Summary:
      5. Point Park:
   2. Social:
      1. Co-Chair is needed
      2. Joint Social planning to begin in the near future, if interested in helping, let us know.
      3. Any future ideas?
   3. Sports:
      1. Ski Trip – Invite students – Target Early March 2017
   4. Winter Competition (Bowling Tournament)
      1. Bowling Tournament will be at Noble Manor lanes on 2/25/17 at 1pm
         1. Can register as an Individual, Pair, or 4 person team - for all $20 per individual
         2. 1 Team Registered, 2 individuals registered
            * **Please Register by Tuesday February 14, 2017!**
   5. Community Service / Team Building
      1. Needs co-chair
      2. CANstruction
         1. design ideas
         2. fundraising
         3. volunteers
      3. YMCA Camp Kon-O-Kwee Volunteer Opportunity – Selected the build the road option with possibly doing the surveying option - sometime in the spring
      4. Other ideas: Comcast Cares and Kaboom - Any events coming up with these options?
   6. Outreach:
      1. Engineer the Future (E-Week) volunteering at Carnegie Science Center Feb 23-25
         1. Volunteers needed: 1-2 hr time slot signups
      2. Higher Achievement Mentoring - Continuous or one-time opportunities throughout 2017 school year
      3. Pennsylvania Junior Academy of Science Science Fair Judging, 7am, Duquesne University
      4. Covestro Pittsburgh Regional Science and Engineering Fair - occurs 3-31-17
      5. Email asce.pgh.outreach@gmail.com to be added to mailing list and with any contacts.
      6. ACE Mentoring: Karen, Linda, & Nicholle to head up. Upcoming sessions:
         1. February 15 - Schematic Design Session - at ESWP
         2. March 1 - Design Development Session - at ESWP
         3. March 29 - Construction Documents Session - at ESWP
   7. Technical/Employment:
      1. Greenfield Bridge Tour in the Spring (Possibly March 25)
      2. Other ideas:
         1. New PNC Building Tour, other ideas?
   8. Membership:
      1. Chair needed
      2. New Initiative – to try to reach out to areas outside of City of Pittsburgh with socials
         1. First one to take place March 2nd in Southpointe, most likely at All Star Grill
         2. Second to take place March 30 or 31st in Monroeville (Mad Mex)
         3. Uniontown for the 3rd one.
   9. Budget/Fundraising:
      1. Goal: $1000 (same as last year).
         1. Recap so far:
            * $110 at Pirates Tailgate 50/50
            * $35 at Wigle Oktoberfest 50/50
            * $380 at December Dinner Raffle
            * $78.97 12% of Wigle income from Oktoberfest
            * $80-$90 from Super Bowl Squares Pool
            * Total so far = $683.97 to $693.97
         2. Still in possession of 8 donations as prizes for future events
         3. Pen’s Raffle - HDR donated tickets (Game on Friday, March 17, 2017 vs NJ Devils)
            * **GET SOME RAFFLE TICKETS TO SELL BEFORE YOU LEAVE!!!**

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| **Adjourn – Next Meeting Tuesday, March 7, 2017 at TBD** |