**Meeting 2: September 02, 2018; Hard Rock Café: Station Square**

1. **Call to Order – 6:30-6:35**
	1. Introductions
2. **President’s Report by Lauren D. – 6:35-~~6:45~~  6:55**
	1. Recap of September GBM
	2. Event Recap
		1. ESWP Joint Social – Fri., September 7, 2018
		2. ASCE 100th Anniversary Celebration – Sat., 9/22/18, Hotel Monaco
		3. Panel Discussion/Resume Review @ CMU
			1. 25 Students, Sign ups for Mentorship Program
		4. ASCE ASHE ESWP Softball Tournament – random selected teams, event went well and will look to put on again next year
	3. Open Committee Positions
		1. Sports/Winter Competition Chair/Co-Chair
		2. Social Co-Chair
		3. 2nd PA for Pitt (Jayne M. is interested in filling position for Pitt), Geneva, Point Park
	4. Don’t forget to RENEW your ASCE membership and PAY SECTION DUES!
3. **Section Update by Lauren D – ~~6:45 – 6:55~~ 6:55 – 6:57**
	1. First Board Meeting – 09/06/18
		1. Budget Passed – See treasurer’s report for YMF Budget
	2. Second Board Meeting – 09/04/18
	3. No Word on Section Kickoff Dinner yet
	4. Institute events
	5. SEI – Design and Construction of Steel Sheet Piling – October 04, 2018
		1. Trumbull, 8:00am – 5:00pm
	6. SEI/YMF Joint Event – Masonry Program, November 15, 2018, 12 pm-4pm?
		1. Cost - $10, lunch provided
	7. Continuing Ed – EVM – A New Project Management Approach
		1. November 7, 2018, 6 pm, Roland’s
		2. Cost - $20 Early Bird
4. Check out the blog! [www.asce-pgh.org](http://www.asce-pgh.org) – News & Events – Blog
5. **Past President’s Report by Erin F.– ~~6:55~~ 6:57-7:00**
	1. Annual report
		1. Due in November
		2. ~~Need event summary forms from each event~~
	2. **by Lauren D** New Faces of Civil Engineering – Due November 2, 2018
		1. 30 years or younger by Dec 31, 2018
	3. Daniel W. Mead Paper – Due February 1, 2019
		1. “What Value does Canon 8 (Ethics Principal on Treat All Persons Fairly) add to the civil engineering profession and student chapters?”
6. **Treasurer’s Report by Sylvia S.– 7:00-~~7:10~~ 7:11**
	1. Current YMF Balance: $2,678.67
		1. Outstanding Items:
			1. Payments:
				* YMLS Expenses -$500
				* Payment for Engineering Management Webinar - $197.00
				* Raffle Item for ESWP Summer Social
				* 100th Anniversary Centerpiece
				* Donation to ASHE for softball equipment - $100
				* Pizza for CMU Event - $96.13 – Check Sent to CMU

Need to turn in Pizza Party Form to National for Reimbursement

* + - 1. Incoming Funds:
				* STAY Grant - $1300
				* Section - $265.65 (Left over from Joint CEC/YMF Event)
				* Pizza Party Funding
		1. Approved Budget from Section:
			- * $2,360 (includes $1,360 for LDI)

YMF to raise/contribute approx. $300 for LDI tuition in addition

(Sylvia gave LDI updated and explained history with YMF, see LDI Update section)

* + - * + $3,000 for ERYMC
		1. Donation items for December Dinner/Other Raffle
			1. Pittsburgh Steelers
		2. Balance one year ago: $3,335.00
		3. ACTION ITEM: Lauren to send email to PA’s and Student club presidents about the process and contact info. for requesting money from the Section.
1. **Secretary’s Report by Lauren D – ~~7:10-7:15~~ 7:11 – 7:13**
	1. Frequency of YMF emails? weekly/biweekly/etc.
2. **LDI Update** **by Sylvia S.–** – **~~7:15-7:30~~ 7:05-7:07**
	1. Welcome Reception – 09/27 – Sylvia and Erin attended
	2. Retreat – 10/05-10/06
3. **Committee Reports – ~~7:30~~ 7:13-8:30**
	1. Student Affairs **by Lauren D**
		1. Student/YM Mentor Program
			1. Pair up Students and YMs to help with transition
			2. Need to get volunteers for mentors
			3. Visit each school in Fall Semester to get sign ups

Member Feedback:

* Provide student with list of disciplines or focus, not just leave it open ended.
* Set up as small groups of students to one mentor to help make introductions and process less intimidating
* Have students signed up and paired with mentors by end of November

ACTION ITEM: Lauren to email PA’s about eh program along with the sign up sheet.

* + 1. STAY Grant **by Lauren D** – Awarded $1300
			1. To be used for Student Mentor Program
		2. Pitt: by Matt P.
			1. ASCE Career Fair – 9/28, 30 companies
			2. First GBM, CEE Department Fall Picnic
			3. ASCE 100th Gala – Won Centerpiece competition
			4. Four board members to attend ASCE National Convention in Denver, CO
			5. Registered for Region II Assembly
			6. Outreach events: Volunteering @ Millvale Library, Pitt SWE’s Elementary Engineering Extravaganza
		3. CMU: **by Lauren D**
			1. CMU Mock Job Fair/Interview Event – Thurs., 9/20/18
				- 25 students
				- Student sign ups for mentor program
		4. Geneva: By Erin F. – nothing to report
		5. UPJ: By Jesse F. – nothing to report
	1. Social: **by Lauren D**
		1. Oktoberfest – Friday, October 12, 2018
			1. Strange Roots – 5:30, Grist House – 7:30
			2. YMF to pay for appetizers at Strange Roots – planned budget is around $100
		2. December Dinner – Location, Speaker input
			1. Phipps? – rental prices and info obtained. Members agreed in pursuing this as venue.
			2. Speaker – try reaching out to PennDOT on Rt 30 slide or the wall failure over the T-station for speaker and topic
		3. Spring Joint Social
			1. May 03, 2019, Mario’s – April dates were booked. May was agreeable to members.

ACTION ITEM: Lauren check with the other organizations that date is okay. Then book.

* 1. Sports/Winter Competition: **by Lauren D**
		1. Needs a chair
		2. Winter Competition – Joint event with other organizations
			1. Curling RMU rental prices more than is desired, Axe throwing – prices seemed more reasonable.
	2. Community/ Outreach **by Lauren D**
		1. DiscoverE Grant – Submitted by Leanne
			1. Working with Girl Scouts about event – May 2019
		2. Focus outreach activities: Future City, EWeek, ACE, Girl Scouts
	3. Technical/Employment: By Erin
		1. Engineering Management Institute Webinar Series – Anthony Fasano
			1. Sept. 10, Oct. 3, Nov. 13, 2018 @1:30 pm (1 PDH each)
			2. Register Online – Free for Members, $10 each for Nonmembers

Due to low registration numbers consider doing dinner/viewing event with the recording received to try and boost distribution.

* + 1. Joint Event w/ SEI – November 15, 2018 Being handled and organized through SEI
			1. International Masonry Institute
		2. Encourage members to sign up for ASCE SmartBrief – daily email with headlines and summary of articles related to civil engineering
	1. Membership: By Jeff A.
		1. Remember to send Jeff Argyros the sign-in sheets from events throughout year
		2. Get together new survey – see what members want

ACTION ITEM: Jeff to create and send a survey of what YMF members want from their membership.

* + 1. Status of tracking new PEs/EITs to offer recognition – ACTION ITEM: Jeff get database of members up and running
			1. Distribute emails regarding PDH’s to PE’s
		2. Roaming Happy Hours - reach out to areas outside of City of Pittsburgh with socials
			1. Next event – Mid-October tentative date of week of 10/18/2018
			2. Location?? For October location of Wexford/Cranberry at House of 1000 Beers

 ACTION ITEM: Jeff to plan Cannonsburgh happy hour next.

* 1. Budget/Fundraising: **by Lauren D**
		1. Kennywood Fright Night Volunteer Fundraiser
			1. Tentative Date: Saturday October 13, 20, 27 Still waiting to hear from Kennywood which night we will be working. ACTION ITEM: Lauren check in with Kennywood on date. Suggest the 20th
			2. Would like to get at least 20 people
		2. Goal: $1500 (increase from last year)
			1. Ideas??? Could hold fundraising event at Wigle later in the year with tour and 13% sales to YMF

ACTION ITEM: Sylvia to create list of restaurants in the area that give % of sales to organizations on a given fundraising night

* 1. Other Events – Any other events members would like to see??
		1. Ladies Night – ASCEND Climbing Gym , other ideas: Paint night or Self Defines class followed by dinner. Positive interest.

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| **Adjourn 8:30 – Next Meeting Tuesday, November 5, 2018, Location: ~~TBD~~** **Federal Galley in North Side** |